

## OEM Outreach Special Projects Assistant



Project Title	OEM Outreach Special Projects Assistant
Project Summary	Develop emergency management tools and resources for the Department of State's domestic workforce of over 30,000 employees, assisting Outreach Team Lead.
Country	United States
Agency	Department of State
DoS Office	A/OEM
Post	N/A
Section	N/A
Number of Interns	3

## Project Description

Develop emergency management tools and resources for the Department of State's domestic workforce of over 30,000 employees. Assist Outreach Team Lead to develop original content for internal and social media platforms including Department Notices, Corridor, Communities@State, Diplopedia, and our intranet website ePrepare.

## Desired Skills Interests

### Skill

Curriculum development

Writing

- Experience with website and social media platforms (non-technical)
- emergency management tools and resources
- some familiarity with State's internal platforms
- developing resources for large groups

**Additional Information**

*None*

**Language Requirements**

*None*